



TERMS SMAT 500

State Badge Picture

I. Go to TERMS.ncem.org

A. *Login*

1. Click the *Response Participation* on the left. Your response profile settings will appear
2. Click *Badge* on the left column
3. Click the Browse button to select a photo
4. Photo must be:
 - Head shot from shoulders up
 - Plain background
 - No hats
 - No sunglasses
 - Clearly visible picture of yourself
5. Once uploaded, click *save*.
6. THPC will issue State badges **ONLY** to volunteers prior to deployments. They are set to expire two years from issue date. You may pick up your badge prior to deploying. *Badges will not be mailed or scanned.*